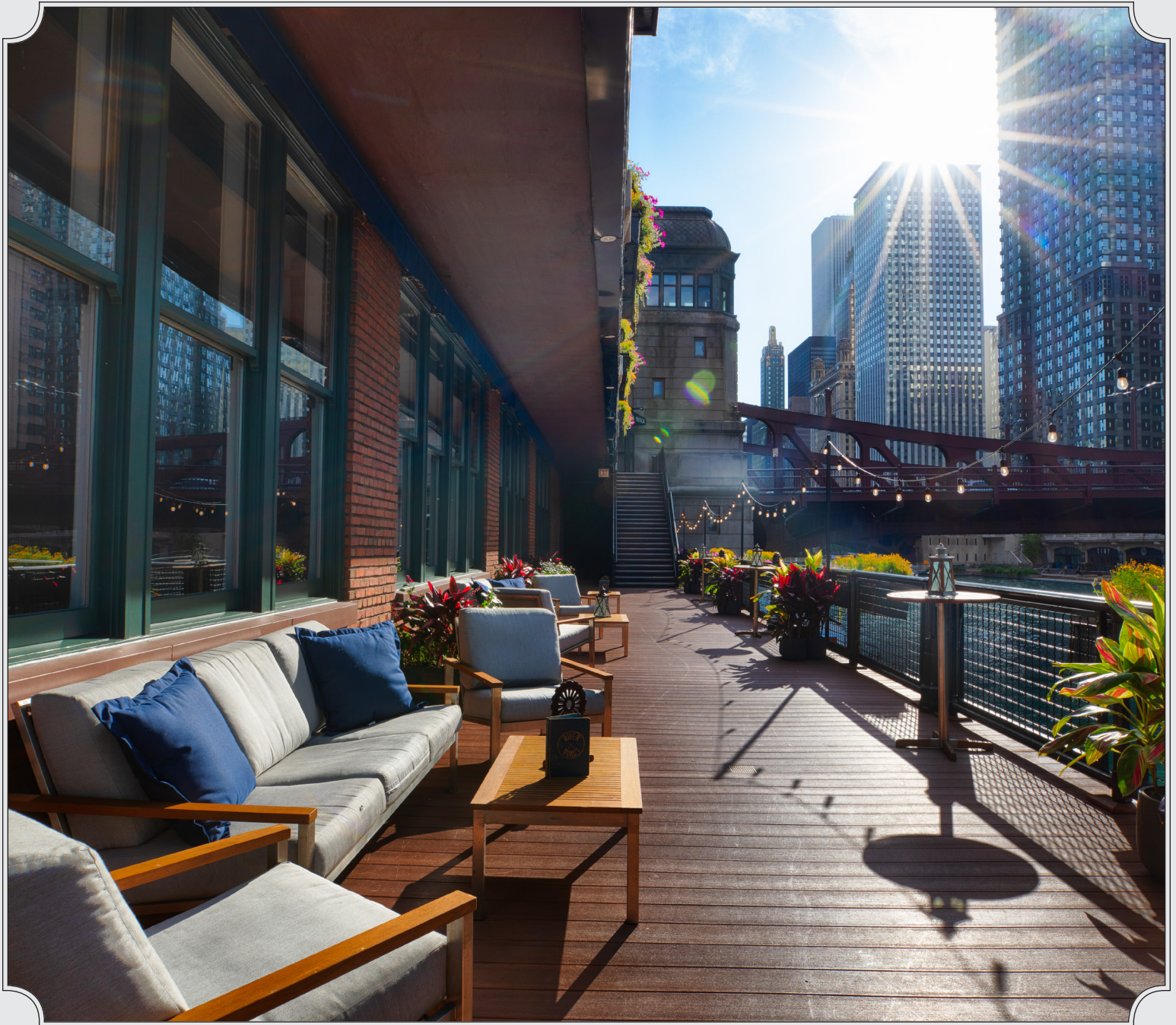


RIVER ROAST
Private Events

315 N. LASALLE STREET x CHICAGO, IL x 312 527 1417

RIVERROASTCHICAGO.COM



SITUATED IN THE HEART OF THE CITY, WITH STRIKING VIEWS OF THE CHICAGO RIVER AND CITY SKYLINE

River Roast Private Events offers an impressive setting for your next wedding or social gathering. Helmed by an impressive culinary team, River Roast is a lively social house and gathering place.

Experienced event planning and service teams aim to accommodate and anticipate your needs for a flawless event. Whether you're planning a grand gala for 300 people or an exclusive affair for eight, the delectable customized menus and exceptional views will impress.

CONTACT OUR EVENT SALES TEAM

312 527 1417 or
rrevents@levyrestaurants.com
riverroastchicago.com
315 N. LaSalle Street | Chicago, IL

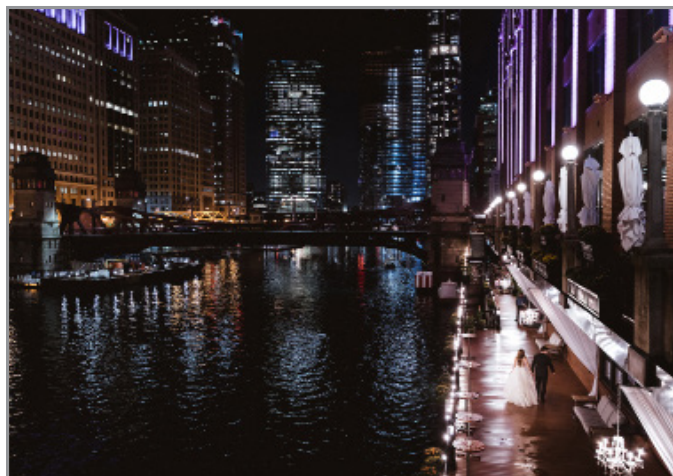
RIVER × ROAST
Private Events

EVENT SPACES

With two event spaces to choose from – each featuring sophisticated decor that pays tribute to the historical landmark building the restaurant is housed in – the options for weddings are endless.



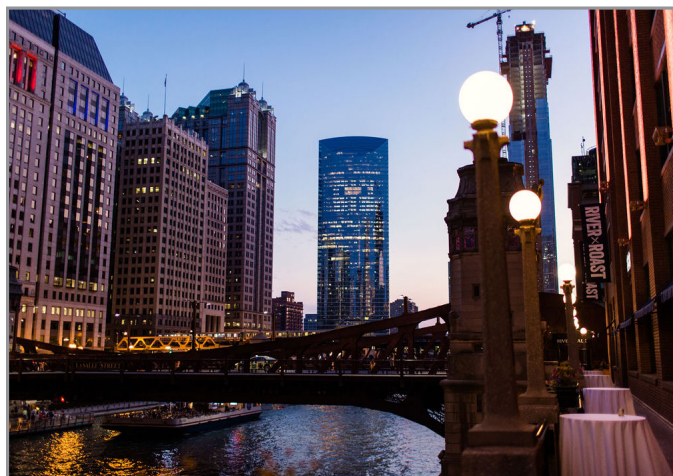
Murdoch Indoor



Murdoch Outdoor



Monarch Indoor



Monarch Outdoor

EVENT SPACES	SEATED	RECEPTION
MURDOCH	220	400
MONARCH	130	200
<i>For larger than life events</i> THE COMPLETE PROPERTY	250	1,000

WEDDING PACKAGES



RIVERSIDE

- Five-hour reception
- Three-course dinner menu: salad and entrée prepared by our award winning culinary team
- Custom designed wedding cake prepared by Bittersweet Pastry
- Four-hour standard open bar, one-hour wine service with dinner, sparkling wine toast
- Complimentary house chairs and tables
- Complimentary votive candles: 3 for each dinner table and along windows to accent
- Personalized menus placed at each table setting

ROYALIST

- Six-hour reception
- Three passed hors d'oeuvres during cocktail hour
- Three-course dinner menu: salad and entrée prepared by our award winning culinary team
- Custom designed wedding cake prepared by Bittersweet Pastry
- Late night snack to end the evening
- Five-hour deluxe open bar, one-hour wine service with dinner, sparkling wine toast
- Complimentary house chairs and tables
- Complimentary votive candles: 3 for each dinner table and along windows to accent
- Personalized menus placed at each table setting

BRUNCH

- Four-hour reception
- Two passed hors d'oeuvres during cocktail hour
- Chef table prepared by our award winning culinary team
- Custom designed wedding cake prepared by Bittersweet Pastry
- Four-hour standard open bar including mimosas and bloody mary's
- Complimentary house chairs and tables
- Complimentary votive candles: 3 for each dinner table and along windows to accent
- Personalized menus placed at each table setting

RIVERSIDE



HORS D'OEUVRES MENU

Priced per piece, 25 piece minimum
Passed for your guests to enjoy

HOT

- SKEWERS OF FIRECRACKER SHRIMP** 8.00
sweet chili sauce
- MINI MARYLAND CRAB CAKE** 7.00
tartar sauce
- GOLDEN GOBBETS** 5.00
seasoned fried chicken, honey
- MINI BEEF WELLINGTON** 6.50
white truffle aioli
- CHEESEBURGER SLIDER** 6.00
special sauce, pickle, american cheese

- BRIE GRILLED CHEESE** 6.00 (V)
vanilla tomato marmalade, brioche
- CAULIFLOWER BITES** 5.00 (VE)
buffalo sauce
- MUSHROOM TOAST** 5.00 (V, DF)
herb aioli, scallions
- FRIED PORK DUMPLING** 5.50
citrus soy sauce
- VEGETABLE EGG ROLL** 5.50 (V)
thai chili sauce
- BEEF EMPANADA** 6.00
spicy guacamole

- DATES IN A BLANKET** 6.00 (GF)
bacon-wrapped date, goat cheese
- CRISPY PORK BELLY** 6.00
sweet pepper jelly
- SOUTHERN-STYLE CRISPY CHICKEN SLIDER** 6.00
pickles, aioli
- MINI LOADED CROQUETTE** (GF) 7.00
cheese, bacon, sour cream
- STEAK SLIDER** 8.00
caramelized onion, truffle aioli, brioche bun

COLD

- SHRIMP COCKTAIL SKEWERS** 8.00 (GF, DF)
traditional cocktail sauce
- YELLOWFIN TUNA TARTARE** 7.00 (DF)
avocado, togarashi chip
***option for GF with cucumber chip**
- DEVILED EGGS** 5.50 (DF, GF)
crispy bacon, cornichon, chives

- PRESERVED FRUIT AND GOAT CHEESE** 5.00 (V)
walnut crostini
- TOMATO BRUSCHETTA** 5.00 (V)
spiced ricotta, balsamic
- CAPRESE SKEWER** 6.00 (V, GF)
fresh mozzarella, heirloom tomato, basil

- SMOKED SALMON** 7.00
RR crispy potato, horseradish vinaigrette
- ROASTED BEETS** 6.50 (VE)
fennel and orange balsamic
- SHRIMP AND CRAB TOAST** 5.50
avocado, radish
- ENDIVE** 5.50 (VE)
farro, pomegranate, cured lemon

RIVER × ROAST
Private Events

Menus are subject to 21% service charge and 11.75% sales tax. Menus subject to seasonal changes. Pricing is subject to change.



HORS D'OEUVRES PACKAGES

200 pieces per order (50 of each item)

Passed for your guests to enjoy

No substitutions



SOCIAL HOUSE

1,050.00

BRIE GRILLED CHEESE (V)

vanilla tomato marmalade, brioche

VEGETABLE EGG ROLL (V)

thai chili sauce

GOLDEN GOBBETS

seasoned fried chicken, honey

DEVILED EGGS (GF, DF)

crispy bacon, cornichon, chives



LASALLE

1,250.00

FIRECRACKER SHRIMP SKEWERS

sweet chili sauce

PRESERVED FRUIT AND GOAT CHEESE (V)

walnut crostini

DATES IN A BLANKET (GF)

bacon-wrapped date, goat cheese

MINI BEEF WELLINGTON

white truffle aioli



MURDOCH

1,275.00

TOMATO BRUSCHETTA (V)

spiced ricotta, balsamic

SOUTHERN-STYLE CRISPY CHICKEN SLIDER

pickles, aioli

SHRIMP COCKTAIL SHOOTERS (GF, DF)

traditional cocktail sauce

MINI MARYLAND CRAB CAKES

tartar sauce

RIVER × ROAST
Private Events

Menus are subject to 21% service charge and 11.75% sales tax. Menus subject to seasonal changes. Pricing is subject to change.

RIVERSIDE WEDDING PACKAGE

175.00 per adult
125.00 per young adult (ages 13-20)
35.00 per child (ages 12 and under)

PACKAGE INCLUDES

5-Hour Reception

3 Course Dinner Menu Featuring:
Salad, Entrée & Wedding Cake

Family-Style Dinner Service
10.00 per guest surcharge

4-Hour Standard Open Bar

Complimentary Sparkling Wine Toast

Wine Service with Dinner

SALAD

(please select one)

ICEBERG WEDGE

chilled iceberg, tomato, bacon,
bleu cheese dressing

ARUGULA

red onion, cucumber, bacon,
green goddess dressing

CLASSIC CAESAR

romaine, parmesan, croutons,
creamy caesar dressing

MIXED GREENS

candied pecans, goat cheese, dried cranberries,
raspberry vinaigrette

CHOPPED

romaine, feta cheese, red pepper-onion
relish, olive, tomato, red wine vinaigrette

HOUSE SALAD

tomatoes, onions, red wine vinaigrette

Accompanied by rolls and butter

ACCESSORIES

(please select two)

RIVER ROAST CRISPY POTATOES

red wine vinaigrette

WHIPPED POTATOES

yukon gold

ROASTED VEGETABLES

seasonal mix

GRILLED CARROTS

seasonal preparation

SEASONAL GREENS

ENTRÉES

(please select two)

FILET MIGNON

demi-glacé

RIVER ROAST SIGNATURE CHICKEN BREAST

lightly-smoked, oven roasted, herb demi-glacé

SEARED SEASONAL SALMON

lemon chive butter

SLOW-ROASTED PORK LOIN

cider brined, applewood smoked

LAND & SEA 15.00 upgrade

petite filet mignon with demi-glacé and
seared salmon with lemon chive butter

SURF & TURF 20.00 upgrade

petite filet mignon with demi-glacé and
grilled jumbo shrimp

VEGETARIAN RICOTTA GNOCCHI

roasted mushrooms, oven-dried tomatoes,
tomato sauce

DESSERT

CUSTOM DESIGNED WEDDING CAKE

LOCALLY ROASTED METROPOLIS
COFFEE, DECAFFEINATED COFFEE AND
ASSORTED INTERNATIONAL TEAS



RIVER × ROAST
Private Events

Menus are subject to 21% service charge and 11.75% sales tax. Menus subject to seasonal changes. Pricing is subject to change.

RIVERSIDE BEVERAGE SERVICE

BEVERAGE SERVICE

Included

4 HOUR STANDARD OPEN BAR

Chicago Spirit Vodka
Chicago Spirit Gin
Chicago Spirit Rum
Dewar's Scotch
Four Roses Bourbon
Rittenhouse Rye Whiskey
Corazon Tequila Blanco

*subject to change

MIX OF DOMESTIC, IMPORTED AND LOCAL CRAFT BEER

HOUSE WINES

cabernet sauvignon
pinot noir
chardonnay
sauvignon blanc
pinot grigio

ASSORTED SOFT DRINKS

RIVER ROAST SELECTED WINE SERVICE WITH DINNER

BAR EXTENSION:

River Roast is happy to extend your bar service for a maximum of 1 additional hour

10.00 per person based on final adult guarantee

950.00 overtime fee for 1 hour extended service applies

Add sparkling wine to the bar for 5.00 per person based on final adult guarantee

DELUXE BAR

upgrade for 12.00 per person

4 HOUR DELUXE BRAND SPIRITS

Ketel One Vodka
Tito's Handmade Vodka
Beefeater Gin
Bacardi Superior Rum
JW Black Label Scotch
Crown Royal Whiskey
Bulleit Bourbon
Bulleit Rye Whiskey
Corazon Blanco Tequila

*subject to change

MIX OF DOMESTIC, IMPORTED AND LOCAL CRAFT BEER

DELUXE WINES

cabernet sauvignon
pinot noir
chardonnay
sauvignon blanc
pinot grigio
rosé

ASSORTED SOFT DRINKS

RIVER × ROAST
Private Events

Menus are subject to 21% service charge and 11.75% sales tax. Menus subject to seasonal changes. Pricing is subject to change.



ACCENTUATE YOUR EVENT

SERVICE ITEMS AND AMENITIES

Bartender Fee 150.00 each
(1 per 50 guests)

Dance Floor Setup Fee 800.00

Coat Check 150.00 per attendant
(Required Nov. – Mar.)

Valet Parking 18.00 per car
(Subject to change)

Vendor Meal 45.00 each

Boat Docking Fee 400.00
(Please contact your sales manager
to review docking guidelines)

Ceremony Fee 3,000.00

LATE NIGHT SNACKS

MINI ITALIAN BEEF 6.00 per piece
sliced peppers, onions

CHEESEBURGER SLIDER 6.00 per piece
special sauce, pickle, american cheese

CRISPY CHICKEN SLIDER 6.00 per piece
pickles, aioli

CAPRESE SLIDER 6.00 per piece
tomato, mozzarella, pesto, brioche bun

MARGHERITA PIZZA 6.50 per piece
tomato, basil, fresh mozzarella

WHITE PIZZA 6.50 per piece
garlic, spinach and ricotta

MUSHROOM PIZZA 6.50 per piece
caramelized onions, fontina cheese

SAUSAGE PIZZA 6.50 per piece
tomato sauce, provolone

MINI CHURROS 6.00 per guest
chocolate, raspberry, caramel sauces

TRADITIONAL CHICAGO-STYLE HOT DOG STATION

12.00 per guest

MINI VIENNA BEEF HOT DOGS

Chicago-style condiments:
mustard, onions, relish, pickles,
tomatoes, celery salt, ketchup

JAKE MELNICK'S FAMOUS WINGS

28.00 per dozen
minimum four dozen

**CHOOSE BETWEEN
BBQ, BUFFALO OR PLAIN**
ranch and bleu cheese dressings



**ASK YOUR SALES
MANAGER FOR DECOR AND
DESIGN UPGRADES!**



**TOP
CHICKEN
WING SPOT
IN THE U.S.**
—Today Show

RIVER × ROAST
Private Events

Menus are subject to 21% service charge and 11.75% sales tax. Menus subject to seasonal changes. Pricing is subject to change.

ROYALIST

ROYALIST WEDDING PACKAGE

200.00 per adult
155.00 per young adult (ages 13-20)
35.00 per child (ages 12 and under)

PASSED HORS D'OEUVRES

(please select three)

PACKAGE INCLUDES

6-Hour Reception

Cocktail Hour with
3 Passed Hors D'oeuvres

3 Course Dinner Menu Featuring:
Salad, Entrée & Wedding Cake

Family-Style Dinner Service
10.00 per guest surcharge

5-Hour Deluxe Open Bar

Complimentary Sparkling Wine Toast

Wine Service with Dinner

Late Night Snack

HOT

FIRECRACKER SHRIMP

sweet chili sauce

MINI MARYLAND CRAB CAKE

tartar sauce

GOLDEN GOBBETS

seasoned fried chicken, honey

MINI BEEF WELLINGTON

white truffle aioli

CHEESEBURGER SLIDER

special sauce, pickle, american cheese

BRIE GRILLED CHEESE

vanilla tomato marmalade, brioche

CAULIFLOWER BITES

buffalo sauce

MUSHROOM TOAST

herb aioli, scallions

FRIED PORK DUMPLING

citrus soy sauce

VEGETABLE EGG ROLL

thai chili sauce

DATES IN A BLANKET

bacon-wrapped date, goat cheese

MINI LOADED CROQUETTE

cheese, bacon, sour cream

SOUTHERN-STYLE CRISPY CHICKEN SLIDER

pickles, aioli

CRISPY PORK BELLY

sweet pepper jelly

STEAK SLIDER

caramelized onion, truffle butter, brioche bun

COLD

SHRIMP COCKTAIL SKEWERS

traditional cocktail sauce

YELLOWFIN TUNA TARTARE

avocado, togarashi chip

DEVILED EGGS

crispy bacon, cornichon, chives

PRESERVED FRUIT AND GOAT CHEESE

walnut crostini

TOMATO BRUSCHETTA

spiced ricotta, balsamic

CAPRESE SKEWER

fresh mozzarella, heirloom tomato, basil

SMOKED SALMON

RR crispy potato, horseradish vinaigrette

ROASTED BEETS

fennel and orange balsamic

SHRIMP AND CRAB TOAST

avocado, radish

ENDIVE

farro, pomegranate, cured lemon



RIVER × ROAST
Private Events

Menus are subject to 21% service charge and 11.75% sales tax. Menus subject to seasonal changes. Pricing is subject to change.

ROYALIST WEDDING PACKAGE

SALAD

(please select one)

ICEBERG WEDGE

chilled iceberg, tomato, bacon, bleu cheese dressing

ARUGULA

red onion, cucumber, bacon, green goddess dressing

CLASSIC CAESAR

romaine, parmesan, croutons, creamy caesar dressing

MIXED GREENS

candied pecans, goat cheese, dried cranberries, raspberry vinaigrette

CHOPPED

romaine, feta cheese, red pepper- onion relish, olive, tomato, red wine vinaigrette

HOUSE SALAD

tomatoes, onions, red wine vinaigrette

Accompanied by rolls and butter



ENTRÉES

(please select three)

FILET MIGNON

demi-glace

RIVER ROAST SIGNATURE CHICKEN BREAST

lightly-smoked, oven roasted, herb demi-glace

PAN SEARED SALMON

lemon chive butter

SLOW-ROASTED PORK LOIN

cider brined, applewood smoked

LAND & SEA 15.00 upgrade

petite filet mignon with demi-glace and seared salmon with lemon chive butter

SURF & TURF 20.00 upgrade

petite filet mignon with demi-glace and grilled jumbo shrimp

VEGETARIAN RICOTTA GNOCCHI

roasted mushrooms, oven-dried tomatoes, tomato sauce

ACCESSORIES

Served plated with entrée

(please select two)

RIVER ROAST CRISPY POTATOES

red wine vinaigrette

WHIPPED POTATOES

yukon gold

ROASTED VEGETABLES

seasonal mix

GRILLED CARROTS

seasonal preparation

SEASONAL GREENS

DESSERT

CUSTOM DESIGNED WEDDING CAKE

LOCALLY ROASTED METROPOLIS COFFEE, DECAFFEINATED COFFEE AND ASSORTED INTERNATIONAL TEAS

LATE NIGHT SNACKS

(please select one)

CHEESEBURGER SLIDER

special sauce, pickle, american cheese

CRISPY CHICKEN SLIDER

pickles, aioli

CAPRESE SLIDER

tomato, mozzarella, pesto, brioche bun



RIVER × ROAST
Private Events

Menus are subject to 21% service charge and 11.75% sales tax. Menus subject to seasonal changes. Pricing is subject to change.

ROYALIST BEVERAGE SERVICE

BEVERAGE SERVICE

5 HOUR DELUXE BRAND SPIRITS

Ketel One Vodka
Tito's Handmade Vodka
Beefeater Gin
Bacardi Superior Rum
JW Black Label Scotch
Crown Royal Whiskey
Bulleit Bourbon
Bulleit Rye Whiskey
Corazon Blanco Tequila

*subject to change

MIX OF DOMESTIC, IMPORTED AND LOCAL CRAFT BEER

DELUXE WINES

cabernet sauvignon
pinot noir
chardonnay
sauvignon blanc
pinot grigio
rosé

ASSORTED SOFT DRINKS



UPGRADE YOUR PACKAGE

Add sparkling wine to bar package for the entire evening for an additional 5.00 per person



RIVER × ROAST
Private Events

Menus are subject to 21% service charge and 11.75% sales tax. Menus subject to seasonal changes. Pricing is subject to change.



ACCENTUATE YOUR EVENT

SERVICE ITEMS AND AMENITIES

Bartender Fee 150.00 each
(1 per 50 guests)

Dance Floor Setup Fee 800.00

Coat Check 150.00 per attendant
(Required Nov. – Mar.)

Valet Parking 18.00 per car
(Subject to change)

Vendor Meal 45.00 each

Boat Docking Fee 400.00
(Please contact your sales manager
to review docking guidelines)

Ceremony Fee 3,000.00

LATE NIGHT SNACKS

MINI ITALIAN BEEF 6.00 per piece
sliced peppers, onions

CHEESEBURGER SLIDER 6.00 per piece
special sauce, pickle, american cheese

CRISPY CHICKEN SLIDER 6.00 per piece
pickles, aioli

CAPRESE SLIDER 6.00 per piece
tomato, mozzarella, pesto, brioche bun

MARGHERITA PIZZA 6.50 per piece
tomato, basil, fresh mozzarella

WHITE PIZZA 6.50 per piece
garlic, spinach and ricotta

MUSHROOM PIZZA 6.50 per piece
caramelized onions, fontina cheese

TRADITIONAL CHICAGO-STYLE HOT DOG STATION

12.00 per guest

MINI VIENNA BEEF HOT DOGS

Chicago-style condiments:
mustard, onions, relish, pickles,
tomatoes, celery salt, ketchup

JAKE MELNICK'S FAMOUS WINGS

28.00 per dozen
minimum four dozen

**CHOOSE BETWEEN
BBQ, BUFFALO OR PLAIN**
ranch and bleu cheese dressings



ASK YOUR SALES
MANAGER FOR DECOR AND
DESIGN UPGRADES!



RIVER × ROAST
Private Events

Menus are subject to 21% service charge and 11.75% sales tax. Menus subject to seasonal changes. Pricing is subject to change.

BRUNCH

BRUNCH WEDDING PACKAGE

100.00 per adult
60.00 per young adult (ages 13-20)
25.00 per child (ages 12 and under)

PACKAGE INCLUDES

4-Hour Reception
Passed Hors D'oeuvres
Chef Table Brunch
Custom Designed Wedding Cake
4-Hour Standard Open Bar

HOR D'OEUVRES

(please select two)

PRESERVED FRUIT AND GOAT CHEESE
walnut crostini

CHICKEN AND WAFFLES
seasoned fried chicken, honey

DATES IN A BLANKET
bacon-wrapped date, goat cheese

CAPRESE SKEWER
fresh mozzarella, heirloom tomato, basil

DEVILED EGGS
crispy bacon, cornichon, chives

SHRIMP AND CRAB TOAST
avocado, radish

MINI QUICHE
seasonal vegetables

CHEF'S TABLE

FRESH FRUIT PLATTER

FRESHLY BAKED CINNAMON ROLLS

**SEASONAL VEGETABLE FRITTATA
OR SCRAMBLED EGGS**
cheddar cheese and chives

**COUNTRY SAUSAGE OR
CRISPY BACON**

PULLED PORK HASH
roasted poblano, onion, black bean,
yukon potato

**SMOKED SALMON ON
EVERYTHING BAGEL**
cream cheese, pickled onion, cucumber

MIXED GREENS SALAD
dried cranberries, candied pecans, goat cheese,
raspberry vinaigrette

RIVER ROAST CRISPY POTATOES
red wine vinaigrette

GRILLED CARROTS
coriander dill yogurt

SIGNATURE CHICKEN BREAST
lightly-smoked, oven roasted, herb demi-glace

DESSERT STATION

CUSTOM DESIGNED WEDDING CAKE

**LOCALLY ROASTED METROPOLIS
COFFEE, AND ASSORTED HERBAL TEAS**

BEVERAGE SERVICE

4-Hour Standard Open Bar
Mimosas and Bloody Mary's
Assorted Fruit Juices

STANDARD BAR

STANDARD BRAND SPIRITS

vodka
gin
rum
scotch
bourbon
rye whiskey
tequila

MIX OF DOMESTIC, IMPORTED AND LOCAL CRAFT BEER

HOUSE WINES
cabernet sauvignon
pinot noir
chardonnay
sauvignon blanc
pinot grigio

ASSORTED SOFT DRINKS



RIVER × ROAST
Private Events

Menus are subject to 21% service charge and 11.75% sales tax. Menus subject to seasonal changes. Pricing is subject to change.

POLICIES

FOOD AND BEVERAGE MINIMUM

This price reflects the base amount that is required to be spent in food and beverage during your event time.

This minimum excludes tax, event fees and service charge.

•

THE NEXT STEPS

In order to confirm a date we require a signed contract which includes the terms of agreement, event space, date and time frame. In addition to the contract we require a deposit that is 25% of the food & beverage minimum for the event. In order to confirm your event, we do require a wedding planner (full or day-of) for all weddings. Please inquire with your sales manager on our recommended vendors.

Menu selections are due by 30 days prior to the function.

•

EVENT FEES

11.75% tax – Chicago city venue tax is standard and subject to change based on local ordinance. 21% service charge – 21% of the food and beverage subtotal is used to support the staff working the event as well as the behind the scenes team.

This service charge is not a tip or gratuity and is not distributed to service employees. Additional payment for tips or gratuity for service, if any, is voluntary and at your discretion. \$150 bartender fee – events with alcohol service require 1 bartender per 50 guests \$175 chef attendant fee – food stations with an attendant

•

FINAL GUEST COUNT AND PAYMENT

Your guaranteed minimum guest count is due 7 full business days prior to your event date. Final charges will be based on guaranteed guest count or actual guest count, whichever is greater. Final payment based on the guaranteed guest count is due by 7 full business days prior to the event date by credit card or cashiers check, only. Additional charges accumulated during the event will be charged the following business day.

•

OUTDOOR SPACE

Please note that our outdoor veranda spaces close at 11pm on Monday - Thursday, 12am on Friday & Saturday and 10pm on Sundays per the city ordinance.



OUR LOYALTY PROGRAM

River Roast is a part of the Levy family and participates in the frequent diner program. To enroll and for more information speak with your sales manager or visit levyrestaurants.com

FOOD & BEVERAGE POLICIES

Due to federal, state, & local laws concerning food & beverage sales, no food or beverage prepared by River Roast may be removed from the premises. Any unused items are the property of River Roast. Consuming raw or undercooked meats, poultry, seafood, shellfish or eggs may increase risk of food borne illness.

•

ALCOHOL SERVICE POLICY

Per River Roast beverage policy, we have the right to card any individual who is 35 years or younger. Please inform your guests to carry the appropriate state or government issued photo id. In addition, we do not permit any shots to be served. This policy is to protect all parties involved while hosting an event here at River Roast.

•

SMOKING POLICY

In accordance with the smoke free Illinois act, River Roast prohibits smoking in public places and places of employment and within 15 feet of any entrance, exit, windows that open, or ventilation intake of a public place or place of employment. No smoking will be permitted on the verandas.

•

VENDOR CERTIFICATE OF INSURANCE

All vendors require a certificate of insurance, no later than 30 days prior to event. Be sure to confirm you vendor can provide with river roast specific requirements prior to booking your vendors. See your sales manager for more details. Additionally, River Roast will not serve alcoholic beverages to any vendors.

•

DÉCOR REMOVAL

Client is responsible for removing all décor items at the scheduled end time of their event. These items include: flowers, floral vases, pipe & drape, votive candles, guest book, gifts, champagne flutes, cake knife, cake topper, av equipment, all décor and all entertainment. There are no exceptions to this policy.